

## Rental Property Registration

Under the City of Sanford Rental Property Registration Ordinance which takes effect on July 1, 2009, the owners of all single family and two-family (duplex) residential rental units must register all rental properties located within the City limits.

Annual registration is accepted at this time for the period October 1, 2009 through September 30, 2010. Those owners who reside in Seminole, Brevard, Lake, Orange or Volusia Counties may or may not designate a local representative and no annual fee is required, but shall list all rentals annually.

Those owners who reside outside of the above mentioned counties shall provide a local representative who resides within the above counties and pay a total fee of \$25.00. This fee is to be paid regardless of the number of rental units an owner may register annually.

The attached registration form can be found on the City of Sanford web page, www.Sanfordfl.gov.



Department of Community Improvement Tel: 407.688.5160

PO Box 1788 Sanford, FL 32772 Fax: 407.688.5161

## **RENTAL PROPERTY REGISTRATION**

Property Owner Information			
Name:			
City:	State:	Zip:	
Phone:	Fax: Cell:		
Email:			
Local Representative Information  (This information is NOT required for property owners living within Brevard, Lake, Orange, Seminole or Volusia counties)			
Name:		·	
	State:		
	Fax: Cell:		
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Please provide a list of each property and number of units at each property.  A copy of the print out from the Seminole County Property Appraiser for each owned rental property may be attached. They can be accessed at scpafl.org			
	ADDRESS / PARCEL NUMBER IF AVAILABLE	# OF UNITS	
		014113	

ADDRESS / PARCEL NUMBER IF AVAILABLE	# OF UNITS